



EURASTiP – Promoting Multi-Stakeholder Contributions to International Cooperation on Sustainable Solutions for Aquaculture Development in South-East Asia

INDUSTRY INTERNSHIPS EXCHANGE PROGRAMME

GUIDELINES

Introduction

Promoting Multi-Stakeholder Contributions to International Cooperation on Sustainable Solutions for Aquaculture Development in south-east Asia — EURASTiP, is a three-year Coordination and Support Action, funded through the EU Horizon 2020 programme, and developed in response to the EU call “reinforcing international cooperation on sustainable aquaculture production with countries from South East Asia” (H2020 SFS-24-2016). EURASTiP will provide a structured basis for multi-stakeholder dialogue in the aquaculture community, within south-east Asia and between south-east Asia and Europe. For the purposes of the EURASTiP project, the geographical region “south-east Asia” extends to include Bangladesh.

To maximise collaboration and strategic partnerships, EURASTiP will implement **Exchange Programmes** between Europe and south-east Asia in the field of sustainable aquaculture for three different types of stakeholders: **educators**, **researchers** and **industry stakeholders**. The overall aim of each of the three Exchange Programmes is to develop strategic partnerships, increase collaboration and learn from each other.

The **Industry Internship** focus on the facilitation of new business opportunities & industrial partnerships between European & south-east Asian companies.

EURASTIP engages in an equal opportunities and diversity policy and encourages everyone to apply regardless of race, age and gender.

What?

An industry representative from Europe works for one week in an aquaculture related company in south-east Asia.

AND/OR

An industry representative from south-east Asia works for one week in an aquaculture related company in Europe.

The exchange can be two-way or one-way, however the total amount of exchanges funded by the project will be equally divided between Europe and south-east Asia.



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Why?

Although several European aquaculture companies are active in south-east Asia and vice versa, many more are reluctant to do so or lack the necessary networks and contacts to engage in a business collaboration with Europe or south-east Asia.

The lack of insight into each other's priorities, issues and approaches across the aquaculture sector is one of several factors that explains this lack of engagement.

To help your company connect with Europe or south-east Asia, short exchanges of industry representatives from Europe to south-east Asia and vice versa will be funded by the EURASTiP project.

Who?

Industry representatives of all levels (from technical staff to CEO) working for private companies related to the aquaculture sector.

How long for?

The duration of each exchange stay is a minimum of one week (5 working days). The candidate is encouraged to stay longer if this could benefit the achievement of the exchange goals but EURASTiP is not able to reimburse more than the notified bursary per individual for this exchange programme.

Funding?

The candidate receives a total lump sum of €2500 to cover travel and subsistence costs of the planned exchange. EURASTiP is not able to reimburse other expenses, such as personnel costs. Part (€1500) of the bursary will be reimbursed upon receipt of the flight ticket invoice and proof of residence near the host facility. The other part (€1000) will be reimbursed after the acceptance of all documents upon return as described further on. Additional industry funding, matched funding etc. may be combined with the bursary and this is to be encouraged [and will be viewed favourably during the selection process] should it lead to a more meaningful exchange.

Selection criteria

South-east Asian candidates:

Only industry representatives from private companies based in a south-east Asian country including Bangladesh can apply. Priority will be given to Thailand, Vietnam and Bangladesh (as the pilot countries of the EURASTiP project), in return a commitment is asked of the company seeking funding to apply for membership of the respective National Pilot Platform (<http://eurastip.eu/platforms/asia>).

European candidates:



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Only industry representatives from private companies based in one of the European countries can apply, however, first allocation of places will be given to applicants affiliated with organisations who are a member of the European Aquaculture Technology and Innovation Platform (EATiP) (<http://www.eatip.eu/Default.asp?SHORTCUT=285>), including EATiP member organisations and Mirror Platforms (European Aquaculture Clusters). In case of oversubscription, the European aquaculture clusters that have signed the EATiP Mirror Platform accession documents will be given priority

All levels can apply:

- Industry representatives: CEO's, senior managers, technical staff and apprentices

Host:

The private company that hosts the exchange candidate should either be located in Europe or in a south-east Asian country including Bangladesh.

The EURASTiP network can facilitate in matchmaking (upon specific request) during the preparatory phase of the application.

English:

Applicants should have a good standard of English Language. The applicant's English proficiency will be verified by means of a Skype meeting as part of the selection procedure.

The private company that hosts the exchange candidate should either have an overall sufficient English proficiency or a designated translator available throughout the candidate's stay. The local situation should be specified in each application.

How to apply?

The lead applicant is considered to be the person who will be participating directly in the exchange and visiting the host. The lead applicant is responsible for all communications directly related to the exchange. The lead applicants should ensure that the application documents are completed fully with a good standard of English Language.

The leading applicant needs to prepare the following documents to apply:

- A signed agreement:

Applications require a joint bid from one European and one south-east Asian organization. This means that at the time of submitting an application, the lead applicant needs a signed agreement of both the host (= the organisation where the candidate will work during the exchange) as the sending institute (= organisation where the leading applicant is employed). You can download a model form at www.EURASTiP.EU/exchanges/downloads.



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- A detailed CV of the leading applicant, including organisation details of the sending institute
- An exchange plan, including:
 - Foreseen timing and duration of stay. If you do not have specific dates in mind, fill in most likely dates. These can be changed later
 - Host organisation (name and brief description)
 - Planned activities at the host facility
 - Exchange goal(s) and expected outcomes
 - Capacity building potential
 - Suggestions for additional funding possibilities and/or long term sustainability (optional). This information is very much appreciated within the broader EURASTiP project to map alternative funding possibilities for cooperation between Europe and south-east Asia.
 - Information about previous collaborations between the two organisations. This information helps the Selection Panel to determine the priority that should be accorded to the application under the EC contract guidance on promoting new collaborations, strengthen existing collaboration and ensuring widest possible access.
- A 1-page motivation letter in which the candidate explains how the planned exchange would fit in the EURASTiP project and aims.
- Optional: A signed mutual confidential disclosure agreement. A model agreement can be downloaded from the EURASTiP Exchange Programme page.

Applications need to be completed online, please note that only applications sent via the online submission portal will be accepted (so please do not send applications to the contact email).



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